

**COMMITTEE MEETING**  
**September 9, 2014**

**For Commission Approval on September 11, 2014**

*All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.*

**In Attendance:**

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

**ADMINISTRATIVE SERVICES COMMITTEE**

**Chairman – Commissioner Carrington**

**HUMAN RESOURCES**

*Dr. Ronald Sims*

*No items submitted.*

**PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**PERSONNEL BOARD**

*Mr. Lorren Oliver*

**1. Sheraton Birmingham Hotel – Contract #6404**

Hotel accommodations and services for individuals traveling to Birmingham to provide work for the Personnel Board’s assessment process. **(Acknowledgement Only)**

Contract Term:	10/01/14 – 09/30/15
Original Budget:	\$149,200.00
Current Remaining Budget:	\$149,200.00
Requested Amount:	\$49,200.00
Remaining Budget After Requested Amount:	\$100,000.00
30 Day Cancellation:	Yes

**2. Tutwiler Hotel – Contract #6405**

Hotel accommodations and services for individuals traveling to Birmingham to provide work for the Personnel Board’s assessment process. **(Acknowledgement Only)**

Contract Term:	10/01/14 – 09/30/15
Original Budget:	\$149,200.00
Current Remaining Budget:	\$100,000.00
Requested Amount:	\$100,000.00

Remaining Budget After Requested Amount: \$0.00  
30 Day Cancellation: Yes

3. **International Business Machines Corporation – Contract #6442**

Annual maintenance and support for the Board’s SPSS statistical subscription for FY 2015. **(Acknowledgement Only)**

Contract Term: 10/01/14 – 09/30/15  
Original Budget: \$297,982.00  
Current Remaining Budget: \$297,982.00  
Requested Amount: \$10,152.14  
Remaining Budget After Requested Amount: \$287,829.86  
30 Day Cancellation: Yes

4. **ACS Application Management Services, Inc. – Contract #6520**

Provide the hosting and hardware & software support for the Board’s Lawson system. **(Acknowledgement Only)**

Contract Term: 04/01/14 – 09/30/14  
Original Budget: \$239,252.00  
Current Remaining Budget: \$99,660.00  
Requested Amount: \$99,660.00  
Remaining Budget After Requested Amount: \$0.00  
30 Day Cancellation: Yes

**ENVIRONMENTAL SERVICES**

*Mr. David Denard*

5. **The University of West Alabama - Contract #6309**

The Contract for Cahaba River TMDL Biological Assessment includes professional services for field and laboratory work for the collection, taxonomic identification and assessment of benthic macroinvertebrates at up to six (6) locations on the Cahaba River.

Contract Term: 6 Months  
Original Budget: \$10,469,713.00  
Current Remaining Budget: \$5,263,398.54  
Requested Amount: \$14,800.00  
Remaining Budget after Requested Amount: \$5,248,598.54  
30 Day Cancellation: Yes

**COUNTY ATTORNEY**

*Ms. Carol Sue Nelson*

6. **C & S Legal Tech Consulting Group, LLC – Contract #6499**

Document management system software and installation.

Contract Term:	1 year
Original Budget:	\$80,856.00
Current Remaining Budget:	\$38,937.10
Requested Amount:	\$11,592.00
Remaining Budget After Requested Amount:	\$27,345.10
30 Day Cancellation:	Yes

7. Resolution approving payment of sewer backup claim of Elvira Gibbs in the amount of \$3,160.12.
8. Resolution approving payment of sewer backup claim of William S. Kilgore in the amount of \$25,078.82.
9. Resolution denying vehicle damage claim of Keisha Burns.
10. Resolution denying vehicle damage claim of State Farm Insurance Company, on behalf of Brad Watts.
11. Resolution denying vehicle damage claim of Richard G. Yerby, Jr.
12. Resolution denying personal injury claim of Adriana Ruiz.
13. Resolution authorizing the County Attorney to file suit against Phillip Walker to recover money due and owing Jefferson County pursuant to a Promissory Note executed by Mr. Walker.
14. Resolution authorizing the County Attorney to file suit against Christopher Wagoner to recover money due and owing Jefferson County pursuant to a Promissory Note executed by Mr. Wagoner.
15. Resolution to pay approved outside counsel and their firms on behalf of the current and former employees of Jefferson County for legal services related to *United States v. Jefferson County, Alabama*.
16. Resolution authorizing the Commission President to execute a proposed Consent Agreement and Final Order from the United States EPA, authorizing the payment of \$12,950 to the EPA, and to approve budget transactions and the expenditure of funds from the Sanitary fund in an amount not to exceed \$60,000 and the transfer of assets to the EMA as may be necessary to complete a Supplemental Environmental Project.

**COUNTY MANAGER**

*Mr. Tony Petelos*

17. Resolution to appoint Daren Lanier as the at-will interim Chief Deputy Director of Revenue.

**OTHER BUSINESS**

*Commissioner David Carrington*

18. Resolution to reappoint Cheryl A. Kidd and Joel E. Brown to the Jefferson County Department of Human Resources for the term ending December 31, 2018.