

**FINANCE AND INFORMATION TECHNOLOGY COMMITTEE**  
**Chairman – Commissioner Stephens**

**FINANCE**

*Mr. Travis Hulseley (Acting)*

1. Unusual Demand Report dated 5/8/12

**PURCHASING**

*Mr. Michael Matthews*

2. Purchasing Department Reports:
  - A. Week of 4/12/12 to 4/18/12
  - B. Week of 4/19/12 to 4/25/12
3. Purchasing Exception Reports:
  - A. Week: 4/19/12 to 4/25/12
4. Encumbrance Reports:
  - A. Week of 4/12/12 to 4/18/12
  - B. Week of 4/19/12 to 4/25/12

**BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.*

**INDIVIDUAL STAFF DEVELOPMENT**

**5. Inspection Services**

William H. Mullins, III	\$653.50
2012 Annual Education Conference of the Code Officials Association of Alabama Guntersville, AL – May 21-24, 2012 (Continuing Education Credit for Architect’s License)	

**6. General Services**

Steven Cockrell	\$695.00
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National Training Center NICET Level 1 & 2  
Birmingham, AL – August 27-28, 2012  
(Satisfy requirements of State ACT # 2009-657 Concerning Qualifications  
of Fire Alarm Contractors and Inspectors)

7. **Probate Court**

Alan L. King \$854.47  
Alabama Probate Judges Summer Conference/Judicial Training  
Gulf Shores, AL – August 5-8, 2012  
(Required Training for Probate Judge)

Cynthia Vines Butler \$150.00  
Probate Judge Training Conference Advanced Judicial Training  
Tuscaloosa, AL – May 17-18, 2012  
(Required Training for Probate Judge)

8. **Roads and Transportation**

E. Wayne Sullivan \$792.81  
Association of County Engineers of Alabama 2012 Annual Conference  
Orange Beach, AL – May 14-17, 2012  
(Continuing Education for Engineer's License)

Kenneth M. Burton \$125.00  
Auburn University Engineering Continuing Education – Erosion  
and Sediment Control Applications for Construction  
Pelham, AL – April 4, 2012  
(Continuing Education for Professional Engineers)

9. **Personnel Board (For Information Only)**

Tiffany Owens \$125.00  
Samford University 2012 Nursing Career Fair  
Birmingham, AL – March 7, 2012

Tiffany Owens \$25.00  
Jefferson State Community College General Job Fair  
Birmingham, AL – April 17, 2012

**POSITION CHANGES AND/OR REVENUE CHANGES**

10. Probate Court - Birmingham. \$14,906.00  
Shift funds from other professional services to salary to Add 1 Court Clerk position  
(grade 13) annual difference \$35,232.

**INFORMATION TECHNOLOGY**

*Mr. Wayne Cree*

- 11. **Kelly Landscape Architects, LLC – Contract # 3805**  
This is a GIS Non-Disclosure and Data License Agreement between Jefferson County Commission, Alabama and Kelly Landscape Architects, LLC for digital data elements  
  
Cost: \$0.00  
Amount budgeted: \$0.00  
Remaining budget: \$0.00
  
- 12. **Video Industrial Services, Inc. – Contract # 3807**  
This is a GIS Non-Disclosure and Data License Agreement between Jefferson County Commission, Alabama and Video Industrial Services, Inc. for digital data elements  
  
Cost: \$0.00  
Amount budgeted: \$0.00  
Remaining budget: \$0.00
  
- 13. **Gresham, Smith and Partners, - Contract # 3808**  
This is a GIS Non-Disclosure and Data License Agreement between Jefferson County Commission, Alabama and Gresham, Smith and Partners for digital data elements.  
  
Cost: \$0.00  
Amount budgeted: \$0.00  
Remaining budget: \$0.00

**SHERIFF’S OFFICE**

*Sheriff Mike Hale*

*No items submitted.*

**TREASURER’S OFFICE**

*Hon. Jennifer Champion*

*No items submitted.*

**TAX ASSESSOR**

*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

*No items submitted.*

**TAX COLLECTOR**

*Hon. J.T. Smallwood/Hon. Grover Dunn*

*No items submitted.*

**BOARD OF EQUALIZATION**

*Mr. Bob Rogers*

**14. Aqua Data Studio V10.0 – Contract #3686**

This is a new contract with Aqua Data for support of Aqua Data Studio V10.0 for a three (3) year term. Aqua Data software is a report tool to be used with new ERING software.

Cost:	\$1,565.72	
Budgeted:	\$30,000.00	(1303-520250)
Remaining Budget:	\$27,716.08	

\*Aqua Data is only one of many items budgeted in this account

**15. APEX Maintenance – Contract #3719**

This is a renewal of service for maintenance on 35 licenses of the building sketch program used by the Board of Equalization.

Cost:	\$4,725.00	
Budgeted:	\$6,000.00	(1303-511900)
Remaining Budget:	\$1,275.00	

**COUNTY ATTORNEY**

*Mr. Jeff Sewell*

*No items submitted*

**COUNTY MANAGER**

*Mr. Tony Petelos*

*No items submitted*

**OTHER BUSINESS**

*Commissioner Jimmie Stephens*

- 16. Resolution authorizing the County Manager to review and approve for payment the County Credit Card monthly statement. The County Credit Card statement shall be included for review and considered on the agenda for approval by the full Commission.