

JEFFERSON COUNTY COMMISSION

DATE: November 27, 2012

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Robbie Weems - Clearview Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

November 14, 2012

V. RESOLUTIONS

Administrative Services - Commissioner Carrington

Personnel Board

1. Resolution to acknowledge agreement with Office Payments Holdings, Inc. to modify the programming of the Interactive Voice Response (IVR) system in the amount of \$1,400. (remaining budget \$1,900)

Environmental Services

2. Resolution authorizing execution of Amendment No. 3 to the agreement with Azteca Systems, Inc. to provide maintenance and support for Cityworks software for the period January 1, 2013 - December 31, 2013 in the amount of \$15,000. (remaining budget \$8,174,102.46)

Finance and IT - Commissioner Stephens

Finance

3. Approval of the Unusual Demands report.
4. Resolution to approve request for disposal/transfer of fixed assets.
5. Resolution to begin inspection and testing of the interface to the Alabama Department of Revenue electronic tax filing system.

Purchasing

- 6. Approval of Purchasing Minutes for week of 10/30/12 - 11/5/12 and 11/6/12 - 11/12/12.
- 7. Approval of Exceptions Report for week of 10/30/12 - 11/5/12 and 11/6/12 - 11/12/12.
- 8. Approval of Encumbrance Report for week of 10/30/12 - 11/5/12 and 11/6/12 - 11/12/12.
- 9. Resolution authorizing execution of an agreement with Wise Environmental to provide portable toilet rental services for PACA and County departments as needed for the period November 13, 2012 - November 12, 2013.

Budget Management Office

- 10. Approval of Staff Development report.

Multiple Staff Development

- i. Revenue - 2 participants
 - Lisa McGough \$225.00
 - Paula Mitchell \$225.00
 - ALTIST Certified Revenue Examiner Program
 - Hoover, AL – November 7-9, 2012

- ii. Revenue - 2 participants
 - Bruce Thompson \$2,273.00
 - Wesley Scott Moore \$1,761.90
 - Sales Tax Audit
 - Atlanta, GA – January 6-18, 2013

Individual Staff Development

- i. Community Development
 - Cynthia Daniels (grant funds) \$310.00
 - ASCPA 25th Annual Governmental Accounting & Auditing Forum
 - Birmingham, AL – December 5-6, 2012

- ii. Revenue
 - Charles Bell \$878.75
 - Sales Tax Audit
 - Atlanta, GA – January 20-25, 2013

- iii. Revenue
 - Charles Bell \$1,057.00
 - Sales Tax Audit
 - Nashville, TN – January 6-11, 2013

- iv. Tax Assessor - Bessemer
 - Linda Wyman (State funds) \$258.78
 - Fundamentals of GIS
 - Auburn, AL – December 11-14, 2012

11. Approval of Budget Transaction report.

Positions Changes and/or Revenue Changes

1. Environmental Services \$250,000

Increase expenditures to cover the cost of tornado damage repair at Village Creek WWTP. The County was reimbursed \$4,000,000 in insurance proceeds. Funds were deposited in FY 2011 & 2012.

2. Jefferson Rehabilitation & Health Center \$0

Add a Charge Nurse (Gr. 23) and delete a Staff Nurse (Gr. 21) in order to transfer position from CGMH to JRHC to reduce contract staffing needs.

Other Budget Transactions

3. Environmental Services \$12,900

Add purchasing memorandum to purchase a Fairbanks Morse centrifugal pump.

12. Request for Certifications

a. Family Court

Principal Court Clerk

b. Budget Management - Payroll

i. Accounting Assistant II - 2 positions

ii. Accounting Assistant I

iii. Administrative Intern

c. Human Resources

i. A/Benefits Administrator

ii. Benefits Administrator

d. Tax Assessor - Bessemer

Administrative Assistant I

e. Tax Collector - Birmingham

i. Administrative Assistant I - 2 positions

ii. Administrative Assistant II

iii. Accounting Assistant II

f. General Services - General Administration

i. Security Officer - 3 positions

ii. Electrician - 2 positions

iii. Facilities Manager

g. Office of Senior Citizen Services

Administrative Assistant I

h. Youth Detention - Custody

Sr. Juvenile Detention Officer - 3 positions

i. Youth Detention - Support

Cook - 2 positions

j. Environmental Services - E&C - Inspection & Grouting

Sewer Video Specialist - 3 positions

Information Technology

13. Resolution to declare Norstar Meridian 7000 Series digital telephones and Nortel VoIP telephones as surplus property and removed from inventory.
14. Resolution authorizing execution of an agreement with Sprint Solutions, Inc. to provide cellular and two-way communication services for a thirty six month period beginning upon approval in an amount estimated to be \$384,000.

Sheriff's Office

15. Resolution acknowledging an agreement with NEC Corporation of American to provide maintenance services for the Automated Fingerprint Identification System (AFIS) for a period of twelve months beginning April 1, 2012 in the amount of \$5,998. (remaining budget \$265,525)
 16. Resolution to acknowledge an agreement with West Law/West Group to provide subscriber services for the Law Library in the County Jail in the amount of \$4,068. (remaining budget \$52,392)
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Health and General Services - Commissioner Bowman

Cooper Green Mercy Hospital

17. Resolution authorizing execution of an amendment to the agreement with Behavioral Health Concepts, Inc. to provide geriatric psychiatric services for inpatients for the period October 1, 2012 - December 31, 2012 in the amount of \$85,000. (remaining budget \$0)
18. Resolution authorizing execution of an agreement with Stella Seagle to provide cancer registry services of the period October 1, 2012 - January 31, 2013 in the amount of \$6,250. (remaining budget \$0)
19. Resolution authorizing execution of an agreement with Melissa Mullins to provide nutritional consultation services to HIV infected patients at St. George Clinic for FY2012-2013 in the amount of \$28,200 - grant funds. (remaining budget \$109,500)
20. Resolution authorizing execution of an agreement with Meredith Atwater to provide nutritional consultation services to HIV infected patients at St. George Clinic for FY2012-2013 in the amount of \$3,000 - grant funds. (remaining budget \$106,500)

Jefferson Rehabilitation & Health Center

21. Resolution authorizing execution of Amendment No. 3 to the agreement with SureQuest Systems, Inc. to provide maintenance and support for the Three Square dietary software for the period August 1, 2012 - July 31, 2013 in the amount of \$1,900. (remaining budget \$0)
22. Resolution authorizing execution of Amendment No. 2 to the agreement with Mobilex USA to provide on-site mobile x-ray, EKG and digital imaging services for FY2012-2013 in the amount of \$10,000. (remaining budget \$0)

Coroner/Medical Examiner

- 23. Resolution authorizing execution of an agreement with UAB to provide pathology services for FY2012-2013 in the amount of \$881,726. (remaining budget \$219,397)
 - 24. Resolution authorizing execution of an agreement with UAB to provide toxicology services for FY2012-2013 in the amount of \$162,276. (remaining budget \$57,121)
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Land Planning - Commissioner Knight

Land Planning & Development Services

- 25. Covenants and/or contingencies have been filed /met on the following rezoning case and are ready for final approval: Z-2010-002 Forestdale Properties, LLC, owner; R-1 and C-1 to C-1 for professional offices and to consolidate zoning; Forestdale.
- 26. Resolution to approve FY2013 Planning & Zoning Commission and Board of Adjustment hearings calendar.

Board of Registrars

- 27. Resolution to approve moving the temporary polling location (Precinct 5512) at Central Park Elementary School back to Charles A. Brown Elementary School as construction at Brown has been completed.

Probate Court

- 28. Resolution to approve request for compensation from Ricky Hill, Birmingham Division for serving as Absentee Elections Manager for the Special Election held on October 23, 2012 in the amount of \$1,000 (5 days @\$200 per day).
- 29. Resolution to approve the request for compensation from Ricky Hill, Birmingham Division for serving as Absentee Elections Manager for the General Election held on November 6, 2012 in the amount of \$9,200 (46 days @\$200 per day).
- 30. Resolution to approve the request for compensation from Earl Carter, Bessemer Division for serving as Absentee Elections Manager for the General Election held on November 6, 2012 in the amount of \$9,200 (46 days @\$200 per day).

Family Court

- 31. Resolution authorizing execution of a grant agreement with Alabama Department of Youth Services to fund non-residential, community based interventions for youth who would otherwise be committed to DYS for FY2012-2013 in the amount of \$240,000.

Youth Detention

- 32. Resolution authorizing execution of a Grant/Subsidy Agreement, Part I and II Funds with Alabama Department of Youth Services to provide funding subsidy for each licensed bed in County Detention Center for FY2012-2013 in the amount of \$310,619.60.
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Roads and Transportation - Commissioner Brown

33. Resolution to adjust the salary of District 2's Appointed Administrative Secretary position.
34. Resolution to approve reappointment of Patrick Sellers to serve on the Birmingham Jefferson Transit Authority Board for a six year term ending June 30, 2018.
35. Resolution to approve the appointment of Nolanda Bearden to serve on the Jefferson County Housing Authority Board for a term ending September 30, 2016.

Community & Economic Development

36. Resolution authorizing execution of Modification B to the WIA grant agreement with ADECA, that provided training to eligible adult, dislocated worker and youth participants, to close out the grant agreement in the amount of \$4,129,844.59 - revenue.
37. Resolution authorizing execution of a Request for Release of Funds and Certification form for the Trussville Senior Center Improvements Project are under the Community Development Block Grant as a part of the federally mandated Environmental Review process.
38. Resolution authorizing execution of a Finding of No Significant Impact for the Trussville Senior Center Improvements Project as a part of the federally mandated environmental review process required for all Community Development Block Grant projects.

Office of Senior Citizen Services

39. Resolution authorizing execution of amendments to the agreements with the following which reduces funding for FY2012-2013
 - a. Collat Jewish Family Services - case management, respite services, etc. from \$161,012 to \$142,260
 - b. Alzheimer's of Central Alabama - services, case management, etc. from \$134,198.75 to \$117,946.75
 - c. Youth In Aging - health screening from \$150,067.50 to \$124,385.
 - d. Alabama Aegis, Inc. - case management, Alabama Cares-Grandparents Program from \$176,125 to \$163,480.
 - e. Smart Moves - exercise and health promotion at senior centers from \$94,361 to \$62,697
40. Resolution authorizing execution of Amendment No. 3 to the agreement with New Hope Baptist Church to provide the salary of the center manager at the New Hope West End Senior Center for Fiscal Year 2012-2013 in the amount of \$10,000.
41. Resolution authorizing execution of Amendment No. 3 to the agreement with Jefferson County Council on Aging to provide two ombudsman to participate as liaison in the nursing homes/boarding homes for FY2012-21013 in the amount of \$118,005.
42. Resolution authorizing execution of a grant award from the Alabama Department of Senior Services to provide the 1st quarter allocation for the SenioRx Program in the amount of \$50,880.
43. Resolution authorizing execution of a Grant Agreement for Services for the Senior Medicare Patrol (SMP) Program - SMP Capacity Building Grant from the Alabama Department of Senior Services in the amount of \$13, 104.

44. Resolution to accept grant funding from the Alabama Department of Senior Services - Title V Senior Workers Grant in the amount of \$275,792 (\$248,213 - federal/\$27,579 - non-federal match) to be used for training and education of twenty-three senior adults for reentry into the job market.
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County Attorney

45. Resolution authorizing execution of a stipulation and agreement with the Public Building Authority, Indentured Trustee and Ambac Assurance Corporation related to the leased facilities in the City of Bessemer.
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VI. NEW BUSINESS