

JEFFERSON COUNTY COMMISSION
COMMITTEE MEETINGS
January 18, 2010

The Commission convened in Committee at the Birmingham Courthouse at 9:00 .m., David Carrington, President, presiding and the following members present:

- District 1 - George F. Bowman
- District 2 - Sandra Little Brown
- District 3 - James A. (Jimmie) Stephens
- District 4 - Joe Knight
- District 5 - David Carrington

FINANCE & INFORMATION TECHNOLOGY

FINANCE - Jeff Hager

- A. Fixed Asset Disposal Requests
- B. Unusual Demand Report dated 01/25/2011
- C. Jefferson County Investment Policy

Motion was made by Commissioner Bowman seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Bowman, Knight, Brown, Carrington and Stephens.

REVENUE - Travis Hulsey

No Items submitted.

BUDGET MANAGEMENT OFFICE - Tracie Hodge

- D. Budget Revisions

Reduction of budget by approximately \$31,000,000 (\$25,000,000 received from J. P. Morgan was used to balance budget - approximate budget reduction only about \$6,000,000).

1. Commissioner Stephens -The proposed operating budget revisions to date are \$23 Million. Including capital projects and enterprise funds the total revisions total greater than \$31 Million.

The previous Commission balanced a budget with \$25 Million in JP Morgan Sewer refunds.

Commissioner Carrington - What is the next step?

Commissioner Stephens - Go back to the Department Heads for additional cuts. We will need relief from either additional cuts or the legislature. Also need to consider hiring an outside firm to examine the county's operations.

Commissioner Brown - Expressed concerns about cutting salaries and services.

Commissioner Carrington - Decreases and cuts are definitely on the table.

Commissioner Bowman - It is not all gloom and doom. We need to ask the legislature to give us what we need.

Commissioner Carrington - We need to determine what we want and what we need before we can address it with the legislature.

Motion was made by Commissioner Carrington seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Carrington, Knight, Bowman, Brown and Stephens.

PURCHASING - Michael Matthews

Purchasing Department Reports

E. Week of 12/30/2010 through 1/05/2011

F. Week of 01/06/2011 through 01/12/2011

Motion was made by Commissioner Bowman seconded by Commissioner Brown that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Bowman, Brown, Carrington, Knight and Stephens.

INFORMATION TECHNOLOGY - Wayne Cree

G. Symco Group, Inc. \$192,948 – Contract #1806

Contract for Unisys Mainframe hardware and software maintenance Contract period 12/01/2010 – 11/30/2011

H. Truetel Communications \$7,204.19 – Contract #2079 Blackberry license, application and server support Contract period 1/01/2011 -12/31/2011

I. Computer Products and Supplies International \$2,587.48. Contract for HP Jukebox hardware maintenance Contract period 1/01/2011 – 12/31/2011

J. Dell Marketing LP - \$43,812.00- Contract # 2023 Contract for LANDesk desktop

management software Maintenance. Contract period 10/01/2010 – 9/30/2011

K. Troy Group Inc. - \$2,520.00 – Contract # 2103 Contract for MICR Laser Printer Contract period 21/15/2010 – 12/14/2011

L. Access IT Group Inc - \$9,008.60 – Contract # 2080 Contract for hardware/software maintenance on servers and new server licenses for remote users Contract period 1/11/2011 – 12/31/2011 with option to renew for a period of up to two (2) additional one (1) year term.

Commissioner Carrington asked why a new mainframe has not been approved using J.P. Morgan settlement funds. Wayne Cree: a mainframe would cost approximately \$1.2 million and that the previous Commission did not provide a reason for not purchasing a new unit.

Motion was made by Commissioner Brown seconded by Commissioner Bowman that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Bowman, Carrington, Knight and Stephens.

COUNTY SHERIFF'S OFFICE - Mike Hale

M. Travel Requests

1. Clyde Jake Money, and Angela Clayton to Atlanta, GA on January 21, 2011 through February 3, 2011. John E. Reid Interview & Interrogation Techniques - (Current Available JAG Grant 2010-1-155 \$161,174.01; Item amount \$2,421.00 ; Remaining Grant \$158,753.01)

2. Gary D. Gilliland and Jeff Hannah to Ennis, TX on January 23, 2011 through January 31, 2011. Tactical Energetic Entry Systems School – Explosive Entry for SWAT. (Current Available JAG Grant 2010-1-155 \$ 158,753.01; Item amount \$3,830.00; Remaining JAG Grant Available \$154,923.01)

Motion was made by Commissioner Knight seconded by Commissioner Brown that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Brown, Bowman, Carrington and Stephens.

N. Jefferson County Board of Education Revenue Contract

1. This is a renewal of the Revenue contract with the Jefferson County Board of Education. The Board reimburses the Sheriff's Office a percentage of the cost for supplying deputies, supervisors, vehicles and equipment for the Jefferson County Schools, up to \$685,114.07 annually

Motion was made by Commissioner Brown seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Knight, Bowman, Carrington and Stephens.

COUNTY ATTORNEY'S OFFICE - Jeff Sewell

No Items submitted.

BOARD OF EQUALIZATION & ADJUSTMENTS - Otis Brown

O. Travel Request

1. David Hinkle – IAAO 102 Income Approach to Valuation – this class provided by the Auburn Center for Governmental Services is required for ACA (certification). This is the second course in the series for David Hinkle. He is successfully completed the prerequisite IAAO 101. The expense of this class with text is \$525.00. The BOE has accrued credits from classes where registered attendants have left before class date. The balance due is \$105 and this is 100% State Mapping and Appraisal Funds.

P. Travel Requests

1. David Hinkle - \$90.00 – ACA exam fee and Mike Lasker - \$90.00 – ACA exam fee. These classes are required for certification. Current Available Budget: \$23,000; This item: \$180.00.

Carrington: is ACA certification required for the positions in question? Board of Equalization Person: no, but ACA certification preferred by State. State provides funds to County for ACA certification.

Motion was made by Commissioner Bowman seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Bowman, Knight, Brown, Carrington and Stephens.

TAX COLLECTOR - J. T. Smallwood

Q. Final reports for the 2009 property taxes, the Tax Collector's office is required to present to the State.

Motion was made by Commissioner Brown seconded by Commissioner Bowman that the above item be included on the Regular Commission Meeting agenda.

Land Planning and Development Services - Emergency Management Agency

Board of Registrars and Courts - Inspection Services

I. INSPECTION SERVICES

No items

II. LAND PLANNING & DEVELOPMENT SERVICES

1. Resolution to adopt revision #2 to the Land Planning & Development Services 2010/2011 Fiscal Year Calendar – Zoning Division

Motion was made by Commissioner Carrington seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Carrington, Stephens, Bowman, Brown and Knight.

2. B-2010-011 (Beverage Case - NOT A PUBLIC HEARING

Mikes Quick Stop Inc., Ravinder Kaur and Manjeet Singh, members/operators, applicant d/b/a Quick Stop, requests approval of an Off-Premise Retail Beer and an Off-Premise Retail Table Wine license Parcel ID# 09-16-2-000-034.001 in Section 16, Twp 15, Range 1 West. Zoned C-1 (Commercial) (Site Address: 7757 Highway 75, Pinson AL 35126) (PINSON) (0.68 Acres M/L)

Motion was made by Commissioner Knight seconded by Commissioner Brown that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Brown, Bowman, Carrington and Stephens.

3. Covenants (3)

A. Z-2010-017 Jefferson County Board of Education, owner; Whit Colvin, agent. Change of zoning on parcel ID#'s 31-9-3-0- part of 1 & 31-9-4-0- part of 1 in Section 9 Twp 18 Range 5 West from I-3 (Industrial) to INSTITUTIONAL-1 for an elementary school. (Case Only: 770 McClain Road; Bessemer, AL 35023) (CONCORD) (33 Acres M/L)

Restrictive Covenants:

1) Left and right turn lanes shall be provided on Warrior River Road, and a right turn lane on McClain Road, each in accordance with the specifications of the Department of Roads and Transportation; and,

2) Sidewalks shall be installed where feasible, as discussed with Land Planning & Development Services staff on October 18, 2010.

B. Z-2010-019 JDW Properties II, LLC, owners; J. Coleman Williams, agent. Change of zoning on parcel ID#'s 43-10-1-0-3 & 43-11-2-0-12 in Sections 10 and 11 Twp 20 Range 5 West from A-1 (Agriculture) to C-1 (Commercial) for a gas station and convenience store. (Case Only: 5900 McAshan Dr; McCalla, AL 35111) (McCALLA)(1.7 Acres M/L)

Restrictive Covenants:

1) Driveways shall be located as shown on the site plan presented at the September 9, 2010 hearing of the Planning & Zoning Commission, and shall be designed and constructed in accordance with the specifications of the Department of Roads and Transportation;

2) The exterior design of the proposed store and canopy, as well as all signage on the property, shall be in accordance with the architectural style and site plan presented at the September 9, 2010 hearing of the Planning & Zoning Commission;

3) Any additional development, construction or other improvements to be made on either parcel included in this rezoning shall be subject to prior approval by the Jefferson County Planning and Zoning Commission; and,

4) The zoning of this property shall revert back to its original zoning, A-1 (Agriculture), if development is not implemented within two (2) years. This means there must be some kind of substantive permanent physical improvement installed on/in the property, in accordance with plans approved by all appropriate departments and agencies, by the end of the day October 19, 2012. If not, the property will automatically revert; the proposed development will no longer be a permitted use; and a re-rezoning of the property will be necessary before any further work can be done on the development in question. Also, please note that simply having approved plans, a building permit, clearing the site of vegetation or even performing excavation on the property does not satisfy this requirement: there must be actual construction underway on the site.

C. Z-2010-025 Jefferson County Commission, owners; Keith Brooke, agent. Change of zoning on parcel ID# 13-28-3-1-2 in Section 28 Twp 16 Range 2 West from I-4 (Industrial Park) to INSTITUTIONAL-2 for housing for special needs and elderly. (Case Only: 3900 Industrial Parkway; Birmingham, AL 35217) (KETONA) (20 Acres M/L)

Covenant: A commercial class driveway, designed and constructed in accordance with the specifications of the Department of Roads and Transportation shall be installed.

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Stephens, Bowman, Carrington and Knight.

III. BOARD OF REGISTRARS

No items

IV. EMA

4. Request approval of budget transfer of \$10,000 increasing revenue and expenditure accounts from the Jefferson County Department of Health's 2011 Regional Distribution Sites/Strategic National Stockpile (RDS/SNS) money.

5. Request to approve travel for Allen Kniphfer to attend the E955 NIMS ICS All Hazards Logistics Train-the-Trainer Class, February 6 – 11, 2011, Emmitsburg, Maryland. This is mandated by Homeland Security Presidential Directive #5 which is required for all Emergency Response Personnel. The cost of the training is from the EMA Budget approved by the EM Council. Cost: \$515.41

6. Request to approve travel for Horace Walker and Bob Ammons to attend the R335 Training, February 12-19, Emmitsburg, Maryland. The training is part of the National Incident Management System which is mandated by Presidential Directive #5. (Teaches the proper procedures to take for the reimbursement process after a presidentially declared disaster.) Cost of the training is from the EMA Budget allocation for training/travel and approved by the EMA Council. Cost: Total \$905.24.

Carrington asked that “No additional funds required” not be used for future agenda items. (NOTE: Commissioner Carrington said to leave no additional funds required words off Minutes-DT)

Motion was made by Commissioner Carrington seconded by Commissioner Brown that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Carrington, Brown, Bowman, Knight and Stephens.

V. E-911

No Items

VI. DISTRICT ATTORNEY/BIRMINGHAM

7. Contract for "County provided compensation/benefits" (per agreement between State & County) for payment of county salary through the State in the amount of \$1,728.98/semi-monthly per payroll for one new DDA. Current available budget: \$41,495.44 See backup for complete agreement.

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Brown, Stephens, Bowman, Carrington and Knight.

VII. PROBATE COURT

No Items

VIII. FAMILY COURT

No Items

IX. JUVENILE DETENTION

No Items

X. STATE COURTS

No Items

XI. LAW LIBRARY

No items

XII. ANIMAL CONTROL

8. Resolution to approve the month to month animal control agreement with Birmingham Jefferson Animal Control Services, Inc. an additional thirty days.

Motion was made by Commissioner Stephens seconded by Commissioner Brown that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Brown, Bowman, Carrington and Knight.

XIII COUNTY ATTORNEY

No Items

Community Service and Roads and Transportation

A. Resolutions

1. Authorization for the Commission President to sign the Amended Grant Agreements

for the CDBG, HOME, and ESG Programs. The amended agreements incorporate award terms required by the U. S. Office of Management & Budget. The amount of funding is unchanged.

2. Authorization for the Commission President to sign a Full Satisfaction of Recorded Mortgage #1 for property located in Hueytown. The loan has been paid in full and all other terms of the loan have been met.

3. Authorization for the Commission President to sign a Full Satisfaction of Recorded Mortgage #2 for property located in Hueytown. The loan has been paid in full and all other terms of the loan have been met.

4. Authorization for the Commission President to sign eight (8) loan agreements with homebuyers for homes purchased through the HOME agreement with Greater Birmingham Habitat for Humanity. The homes are located in the North Smithfield community of Jefferson County.

5. Authorization for the Commission President to sign five (5) loan agreements with homebuyers for homes purchased through the NSP agreement with Greater Birmingham Habitat for Humanity. The homes are located in HUD target areas throughout community of Jefferson County.

6. Authorization for the Commission President to sign the Finding of No Significant Impact for the Gardendale New Castle Park Project. Findings of No Significant Impact are a part of the federally mandated environmental review process required for all Community Development Block Grant projects.

7. Authorization for the Commission president to sign the "Request for Release of Funds" form for the Gardendale New Castle Park Project under the Community Development Block Grant once the fifteen (15) day comment period has expired. The release form is a part of the federally mandated Environmental Review process.

8. Authorization for the Commission President to sign Amendment #2 to the Fair Housing Counseling Agreement between Jefferson County and the Jefferson County Housing Authority. The purpose of the Amendment is to extend the term of the agreement until March 30, 2011 and to revise the compensation language.

Roads and Transportation

Motion was made by Commissioner Bowman seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Bowman,

Knight, Brown, Carrington and Stephens.

B. Resolution

9. 2601 -Resolution retiring one (1) County Unit B011342 and placing one (1) County Unit B01 3104 back into service for use by the Bessemer Maintenance Camp. (pick-up trucks)

Motion was made by Commissioner Stephens seconded by Commission Knight that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Stephens, Knight, Bowman, Brown and Carrington.

C. Unusual Demand

10. 2601 - Unusual Demand to pay the On-Line Auction Fees for auction dated 12/1/10-12/31/10 to GOVDEALS.com in the amount of \$1,358.40

Motion was made by Commissioner Carrington seconded by Commissioner Bowman that the above item be included on the Regular Commissioner Meeting agenda. Voting “Aye” Carrington, Bowman, Brown, Knight and Stephens.

D. Road Blocks & Issues

11. The following are request from various Utility Companies to locate their facilities on Jefferson County rights-of-way:

a. AT&T to install 960' of buried service wire at 770 Lannie Bonner Circle in the Pleasant Grove area

b. AT&T to install 582' of buried service at 6128 Judy Drive in the Pinson area

c. AT&T to install 562' of buried copper cable at 2680 Corner Road in the Corner area

d. Access Fiber Group to install 1,000' of conduit along Rocky Ridge Lane in the McCalla area

e. Access Fiber Group to install 1,500' of conduit along Savanna Park in the Acton Road area

f. AT&T to install 513' of cable at Lakeside Drive in the Bessemer area

g. AT&T to install 2,286' of aerial and buried cable beginning at 3201 Magnolia Avenue in the Pinson area

Knight: does the County incur cost for any of these items? W. Sullivan: none, other than the cost of inspection. County charges permit fee.

12. Ordinance to regulate the speed limit on East Bayonne Drive to 20 miles per hour and West Bayonne Drive to 25 miles per hour in the Forestdale area

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Stephens, Bowman, Brown and Stephens.

E. Expenditures Exceeding 5,000.00 -- 2601- Fleet Items

13. \$68,819.58- McPherson Oil Fuel Invoice NP28129614 for the week of 12/27/2010-01/02/2011. Fuel average cost is \$2.63 per gallon per the invoice.

14. \$79,500.68 - McPherson Oil Invoice NP28214108 for the week of 01/03/2011-01/09/2011. Fuel average cost is \$2.47 per gallon per the invoice.

Carrington: what system is in place to prevent fraudulent gas purchases? W. Sullivan: County uses a card-based system with a PIN. Cards are audited monthly.

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Stephens, Bowman, Brown and Carrington.

F. Invoices for Approval

15. 5100 - Invoice # 3898 from Birmingham Southern Railroad for signal maintenance on Davey Allison Boulevard for the month of November 2010 in the amount of \$130.34

Motion was made by Commissioner Stephens seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Knight, Bowman, Brown and Carrington.

G. Other Business -

16. 5300 - Resolution to pay A-Z Storage, LLC for acquired right-of-way and temporary construction easement for Tract No. 13 on Sweeney Hollow Road at Baggett Drive, Tyler Loop Road, North Brewster - TOPICS Phase VII, Site 5, Project No. STPBH-9802(904) in the amount of \$9,000.00, also attached is the Unusual Demand for approval

Motion was made by Commissioner Knight seconded by Commissioner Bowman that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Bowman, Brown, Carrington and Stephens.

County Attorney:

17. To authorize the County Attorney to settle the condemnation case styled Jefferson County, Alabama v. Regions Bank, Tract No. 7 (City of Clay) and Probate Court Case No. 208737 in the amount of \$12,170.00.

Motion was made by Commissioner Stephens seconded by Commissioner Bowman that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Bowman, Brown, Carrington and Knight.

Office of Senior Services

H. Unusual Demand -

18. Request approval to reimburse Ashley Lemskey in the amount of \$83.44 through the ACA MIPPA-AAA grant 1 * 149 for the purchase of storage bins for the SHIP Program.

19. Request approval to reimburse William Voigt the amount of \$66.91 for Attending the SE4A Board Meeting in Florence Kentucky September 24-29 2010.

Motion was made by Commissioner Bowman seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Bowman, Knight, Brown, Carrington and Stephens.

Office of Commissioner Sandra Little Brown

No Item

ADMINISTRATIVE SERVICES

Human Resources:

1. Resolution authorizing execution of an agreement between Jefferson County and the U.S. Department of Health and Human Services to make application for participation in the Early Retiree Reinsurance Program (ERRP). The ERRP is a part of the Affordable Care Act that allows employers that are accepted into the program to receive reinsurance reimbursement for medical claims for retirees age 55 and older who are not eligible for Medicare, and their spouses, surviving spouses and dependents. The amount of their reimbursement to the employer is up to 80% for medical claims costs for health benefits between \$15,000 and \$90,000. JeffCo's broker-of-record projects reimbursements could exceed \$850,000 although funding set aside for this program (approx.

5 billion) is available on a first come first serve basis. There is no cost to submit the application. However, if the application is approved, a third-party must be hired to gather aggregating claims data. The estimated cost for gathering aggregating claims data is \$6,000 to \$10,000. HR has \$10,500 in its budget to cover this expense.

2. Resolution authorizing the Commission President to sign a Contract Amendment to approve the name change of the health insurance stop loss carrier. The contract is currently under the subsidiary name of Optum Health and should be under the parent name of National Benefit Resources. This amendment is for a name change only.

Critical Needs:

3. One (1) Grants Management Coordinator – Community & Economic Development Fill – The position is currently filled by provisional appointment and the hiring department is requesting to fill the position by regular appointment. The position is funded by the Safe Haven Grant and the grant funds for the position will be available until September 30, 2012 after which time the grant funds will no longer be available and the position will terminate.

Motion was made by Commissioner Stephens seconded by Commissioner Bowman that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Stephens, Bowman, Brown, Carrington and Knight.

Personnel Board:

No Items Submitted.

County Attorney:

4. Travel request for Shawna Smith to attend CLE Seminar to obtain credit hours necessary to maintain bar license. Cost: \$350.00 Registration only.

5. Travel request for French McMillan to attend CLE Seminar to obtain credit hours necessary to maintain bar license. Cost: \$330.00 Registration only.

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Stephens, Bowman, Brown and Carrington.

Environmental Services:

6. Resolution authorizing execution of an agreement between Jefferson County and the

Alabama Department of Transportation for permit for installation of a sanitary sewer in U.S. Highway 11 Right-of-Way in the City of Fairfield.

Motion was made by Commissioner Stephens seconded by Commissioner Brown that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Stephens, Brown, Bowman, Carrington and Knight.

Other:

7. Discussion of Inclement Weather Policy.

Commissioner Brown commended Commissioner Carrington, other Commissioners, the County Attorney and Chiefs of Staff for discussing the Inclement Weather Policy. Carrington: in the future, look into using vacation **or** sick leave time and allowing probationary employees to use vacation/sick time. Knight: look at the possibility of make-up dates. County also needs to communicate closures better to employees.

8. Approval of January 4, 2011 Committee Meetings Minutes.

Motion was made by Commissioner Stephens seconded by Commissioner Brown that the above item be approved. Voting “Aye” Stephens, Brown, Bowman, Carrington and Knight.

9. Reminder that the Commission Meeting next Tuesday, January 25, 2011 will be held at the Bessemer Courthouse.

HEALTH AND GENERAL SERVICES AGENDA

I. COOPER GREEN HOSPITAL

1. Contract between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and Emergency Physicians, LLP (4MD2, Inc.). This contract is to provide physician to provide 24 hours of coverage daily and physician extenders to provide 30 hours of coverage daily 365 days per year on duty in the Emergency Department of Cooper Green Mercy Hospital. The contract amount is \$2,548,000.00. The budget amount available for this item \$2,548,000.00. Contract amount is not to exceed \$2,548,000.00. This contract has already been approved through committee and was tabled due to contract language discrepancies. This issue has been corrected and will proceed to Commission for approval.

2. Contract between Jefferson County Commission d/b/a Cooper Green Mercy Hospital

and Care Professionals Services. This contract is to provide debt collection services for Cooper Green Mercy Hospital. The contract amount is contingent upon fees collected. The agreed upon terms are 23.2% of the sums of collected. This contract has already been approved through committee and was tabled due to contract amount discrepancies. This issue has been corrected and will proceed to Commission for approval.

3. Contract between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and Donald H. Marks M.D. This contract is to provide physician services to Cooper Green Mercy Hospital and clinics. The contract amount is \$199,517.00. The budget amount available for this item is ~~\$417,332.23~~ \$471,332.23 correct amount.

4. Contract between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and SACS Incorporated. This contract is to provide qualified Electroencephographic Technologist services (brain activity monitoring) to Cooper Green Mercy Hospital. The contract amount is \$15,000.00. The budget amount available for this item is \$16,200.00.

5. Contract amendment between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and Lisa Mullins, Registered Therapeutic Dietician. This contract is to provide registered dietician services to patients with HIV at Cooper Green Mercy Hospital. The original contract amount was \$20,000 and is now amended to reflect an increase of \$8,200.00 which brings the total contract amount to \$28,200.00. The budget amount available for this item is \$39,435.00. This contract was originally approved by the Jefferson County Commission on September 28, 2010. (Ryan White grant funds)

6. Contract between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and University of Alabama at Birmingham Board of Trustees. This House Staff Agreement serves as a contract representing the affiliation of the University of Alabama at Birmingham and Cooper Green Mercy Hospital under Medicare rules to apply Medicare's Resident limit on an aggregate basis. This contract provides resident staffing for Cooper Green Mercy Hospital and training for the University of Alabama at Birmingham Residents. The contract amount is \$1,000,000.00. The budget amount available for this item is \$1,000,000.00. The total contract amount is \$1,506,624.45, the remainder of the contract (\$506,624.45) falls into FY 2012.

Motion was made by Commissioner Carrington seconded by Commissioner Brown that the

above items be included on the Regular Commission Meeting agenda. Voting “Aye” Carrington, Brown, Bowman, Knight and Stephens.

II. JEFFERSON COUNTY REHABILITATION AND HEALTH CENTER

7. Contract between Jefferson County Commission d/b/a Jefferson County Rehabilitation and Health Center and Augmentation, Inc. This contract is to provide consulting dietician services to Jefferson County Rehabilitation and Health Center. The contract amount is \$10,000.00. The budget amount available for this item is \$10,000.00. Currently there is not a dietician on staff to fill this critical need position.

Carrington: County should look at opportunities to out-source work, provided it complies with the Personnel Board Act.

8. Unusual demand for refund to estate of deceased patient Randall Voit due to overpayment. The refund amount is \$592.19.

9. Unusual demand for refund to estate of deceased patient Randall Voit due to overpayment. The refund amount is \$3505.00.

*Unusual demand items from the estate of Randall Voit involve two beneficiaries.

10. Amendment to SureQuest Software System's contract for Dietary Management Software to extend terms of contract through June 31, 2011.

Motion was made by Commissioner Brown seconded by Commissioner Carrington that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Carrington, Bowman, Knight and Stephens.

III. GENERAL SERVICES

11. Change Order # 2 to GKL Companies, Inc. for Reroofing project #1 on Jefferson County Rehabilitation and Health Center (Ketona) and Office of Senior Citizen's Services. This is a final deductive change order of \$8,872.39. This reduces the original contract amount from \$279,008.00 to final contract amount of \$270,135.61. The current available budget for this item is \$720,992.00.

Jeff Smith: roof replacement at the County Home is a separate issue. No other work at the County Home is currently planned.

12. Resolution to donate surplus machinery (equipment to assist deaf and blind

individuals), AT&T TDD 2700; Serial Numbers 2700-18326, 18330, 18331, 18338, 18392, 18394, 18394, 18395 and M4-32505 to the Alabama Institute for Deaf and Blind.

13. Approval of request by Samford University's, Cumberland School of Law to utilize Jefferson County Courtrooms on February 18, 19 and 20, 2011. Cumberland School of Law is hosting the Regional rounds of the National Trial Competition. These trials will take place on February 18th from 5pm until 10pm; from 7am until 7pm on Saturday and from 7am until 7pm on Sunday. Jeff Smith: Samford will pay the cost of security guards.

14. Travel request for Jeff Smith, Director of General Services with the Jefferson County Commission to attend training course and workshops provided by the Election Center (National Office). The training and workshops are required to obtain and renew CERA certification. The dates of travel are February 16-21, 2011 in Phoenix, AZ. The amount requested is \$1,513.90.

15. Travel request for Marvin Keith Harris, Assistant Chief of Elections with the Jefferson County Commission to attend training courses and workshops provided by the Election Center (National Office). The training and workshops are required to obtain and renew CERA certification. The dates of travel are February 16-21, 2011 in Phoenix, AZ. The amount requested is \$1,862.90.

16. Travel request for Ricky Hill, Chief of Elections with the Jefferson County Commission to attend training courses and workshops provided by the Election Center (National Office). The training and workshops are required to obtain and renew CERA certification. The dates of travel are February 16-21, 2011 in Phoenix, AZ. The amount requested is \$1,862.90.

Carrington: is certification required. Jeff Smith: it's not required by law.

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Brown, Stephens, Bowman, Carrington and Knight.

IV. CORONER'S OFFICE

17. Unusual demand for professional association dues for Dr. Robert Brissie, Chief Coroner/Medical Examiner with Jefferson County Coroner's Office to pay annual dues to the College of American Pathologists. The amount requested is \$325.00.

18. Unusual demand for professional association dues for Dr. Gregory Davis, Chief

Coroner/Medical Examiner with Jefferson County Coroner's Office to pay annual dues to the College of American Pathologists. The amount requested is \$325.00.

19. Unusual demand for professional association dues for Dr. Gary Simmons, Chief Coroner/Medical Examiner with Jefferson County Coroner's Office to pay annual dues to the College of American Pathologists. The amount requested is \$325.00.

20. Unusual demand for professional association dues for Dr. Robert Brissie, Chief Coroner/Medical Examiner with Jefferson County Coroner's Office to pay annual dues to American Academy of Forensic Sciences. The amount requested is \$145.00.

21. Unusual demand for professional association dues for Dr. Gregory Davis, Chief Coroner/Medical Examiner with Jefferson County Coroner's Office to pay annual dues to the American Academy of Forensic Sciences. The amount requested is \$145.00.

22. Unusual demand for professional association dues for Dr. Gary Simmons, Chief Coroner/Medical Examiner with Jefferson County Coroner's Office to pay annual dues to the American Academy of Forensic Sciences. The amount requested is \$145.00.

23. Unusual demand for professional association dues for Dr. Robert Brissie, Chief Coroner/Medical Examiner with Jefferson County Coroner's Office to pay annual dues to the American Society for Clinical Pathology. The amount requested is \$379.00.

24. Unusual demand for professional association dues for Dr. Gregory Davis, Chief Coroner/Medical Examiner with Jefferson County Coroner's Office to pay annual dues to American Society for Clinical Pathology. The amount requested is \$379.00.

25. Unusual demand for professional association dues for Dr. Gary Simmons, Chief Coroner/Medical Examiner with Jefferson County Coroner's Office to pay annual dues to the American Society for Clinical Pathology. The amount requested is \$379.00.

26. Unusual demand for American Society for Clinical Pathology Check Sample Forensic Pathology subscription, for laboratory team to review case studies. The amount requested is \$479.00

*Unusual demand items for professional association dues provide continuing education units, which are required of medical staff by law.

Motion was made by Commissioner Brown seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Brown, Knight,

Bowman, Carrington and Stephens.

27. Resolution to re-appoint Dr. Stephanie Hightower to serve on the Medical Examiner's Commission, beginning in February 2011 and ending in January 2014.

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Brown, Stephens, Bowman, Carrington and Knight.

V. ATTORNEY'S OFFICE

28. No Items.

Presentation was made by Commissioner Bowman regarding the establishment of a Health Care Authority of Jefferson County to include Cooper Green Mercy Hospital, outpatient clinics, Jefferson Rehabilitation and Health Center and the Jefferson County Central Laundry.

Committee Meeting was adjourned.