

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

- 1. Unusual Demand Report dated 2/28/2013

- 2. **Warren, Averett, Kimbrough & Marino LLC – Contract #4884**
An audit of the schedule of receipts and disbursements of Education Tax Proceeds for the year ended September 30, 2012 as described in Section 16.1 of the Trust Indenture between Jefferson County, Alabama and SouthTrust Bank, dated as of December 1, 2004, relating to \$1,050,000 Jefferson County, Alabama Limited Obligation School Warrants Series 2004-A, Series 2005-A, and Series 2005-B.

Contract Term:	1/1/13 – 9/30/13
Original Budget:	\$53,000.00
Current Remaining Budget:	\$53,000.00
Requested Amount:	\$53,000.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	Yes

REVENUE

Mr. Travis Hulse

No items submitted.

PURCHASING

Mr. Michael Matthews

- 3. Purchasing Department Reports:
 - A. Week of 2/5/13 – 2/11/13
 - B. Week of 2/12/13 – 2/18/13

- 4. Purchasing Exception Reports:
 - A. Week of 2/5/13 – 2/11/13
 - B. Week of 2/12/13 – 2/18/13

- 5. Purchasing Exception Report Amendment #1 for 2/14/13:
 - A. Week of 1/22/13 – 1/28/13

6. Encumbrance Reports:
 - A. Week of 2/5/13 – 2/11/13
 - B. Week of 2/12/13 – 2/18/13
7. Encumbrance Report Amendment #1 for 2/14/13:
 - A. Week of 1/29/13 – 2/4/13

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Environmental Services

- | | | |
|----|---|----------|
| 8. | David Short | \$662.79 |
| | Anand David | \$513.35 |
| | CitectSCADA Configuration | |
| | Alpharetta, GA – March 3-6, 2013 | |
| | Court Mandate | |
| 9. | Terrence Lane | \$165.00 |
| | Gregory James | \$165.00 |
| | Daniel White | \$165.00 |
| | Internal Auditing for Water and Wastewater Facilities | |
| | Meridian, MS - March 14, 2013 | |
| | Court Mandate | |

Sheriff

- | | | |
|-----|-----------------------|------------|
| 10. | Byron Jackson | \$1,159.91 |
| | George McCreless, Jr. | \$1,159.91 |
| | James Burns | \$1,159.91 |
| | Jacob Freeman | \$1,159.91 |
| | James Reed | \$1,159.91 |
| | Sam Watson | \$1,159.91 |
| | Mary Winston | \$1,134.91 |
| | Wendall Major | \$1,134.91 |
| | Gregory Reeves | \$1,159.91 |
| | Calvin Avery | \$1,159.91 |
| | Kenneth James | \$1,159.91 |
| | Terry Miller | \$1,159.91 |

Ashondra Jackson	\$1,159.91
David Lawrence	\$1,159.91
Timothy Pugh	\$1,159.91
Aarion Powell	\$1,159.91
George McCreless, Sr.	\$1,134.91
Anthony Williams	\$1,159.91
2013 TAASRO The Alabama Safe School Training Conference Gulf Shores, AL – June 2-7, 2013 School Resource Officer Training	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization – State Funded Training Requirement

11. Bob Rogers	\$853.22
Alabama Association of Assessing Officials Mid Winter Conference Mobile, AL – March 3-6, 2013	

Community and Economic Development – Grant Funds

12. Keith Strother	\$2,410.07
2013 NAWDP Annual Conference Minneapolis, MN – May 19-23, 2013	

County Manager

13. Tony Petelos	\$60.00
PARCA Annual Meeting Birmingham, AL – February 8, 2013	

Family Court

14. Susan Moon	\$45.00
HOPE Drug Trends for 2013 Anniston, AL – February 22, 2013 Administrative Office of Courts Training Requirement	

Revenue

15. Edgar Woodis	\$3,198.72
Tax Audit Orlando, Palm Bay and Sunrise, FL – April 20-May 4, 2013	

Roads and Transportation

- 16. Michael Mitchell \$762.74
International Society of Arboriculture – North American Tree Conference
Memphis, TN – March 24-27, 2013
Licensing Requirement
- 17. Denise Shelton \$265.00
Ethics and the Right of Way Profession
Online Course
Continuing Education Requirement

Tax Assessor – Bessemer – State Funded Training Requirement

- 18. Rickey Davis \$241.52
Alabama Certified Mapper Exam
Auburn, AL March 13-15, 2013

POSITION CHANGES AND/OR REVENUE CHANGES

- 19. **Roads & Transportation** \$2,814,966.06
Add additional funds from Roads & Transportation fund balance to fund the following projects: Bridge replacement on Springdale Road, Bridge replacement on Mt. Olive Road, Grants Mill Road Widening, and Patton Chapel Road Widening Phase III.

OTHER BUDGET TRANSACTIONS

- 20. **Environmental Services** \$616,035.00
Shift funds from the lease motor vehicle and uncommitted accounts to various capital vehicle accounts to purchase equipment that was originally budgeted to be leased.
- 21. **Environmental Services** \$26,076.00
Shift funds from uncommitted to the capital vehicle account to purchase a vehicle that was originally budgeted to be leased for the Survey division.
- 22. **Environmental Services** \$642,111.00
Add a purchasing memorandum to purchase the following replacement items: 1 Ford Escape 4WD, 1 Terra Star International Crew Cab Flatbed Truck, 1 Kubota Closed Cab Boom Mower, 1 Kubota Closed Cab Tractor, 1 F550 4WD TV Truck w/3 Crawlers & 2 Cameras, 1 Mid Size Extended Cab 2WD Truck, 2 Half Ton Regular Cab 2WD Trucks, 1 Mid Sized 2WD Car, 1 Half Ton Extended Cab 4WD V8 Truck (not a replacement), 1 22,500 GWR Truck w/Utility Body and Crane, 1 Half Ton Extended Cab 4WD V8 Truck, and 1 Half Ton Regular Cab 2WD Truck.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

23. Pinch A Penny – Contract #4657

Jefferson County Geographic Information System Non-Disclosure and Data License Agreement between Jefferson County Commission, Alabama and Pinch A Penny Inc., for GIS digital products and services.

Contract Term:	2/26/13 – 2/26/16
Original Budget:	N/A
Current Remaining Budget:	N/A
Requested Amount:	\$0.00
Remaining Budget After Requested Amount:	N/A
30 Day Cancellation:	Yes

Possibly a revenue generating contract with amount to be determined following guidelines set forth in Jefferson County Commission Administrative Order 03-1 and Amendment No. 1.

SHERIFF’S OFFICE

Sheriff Mike Hale

- 24. Resolution to transfer the One Hundred Dollar (\$100) Petty Cash Fund established for the Civil Services Division (Bessemer Division) to the Technical Services Division (Birmingham Division) for purchasing supplies and parts not subject to the competitive bid requirements.

TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY

Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER

Mr. Tony Petelos

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens

25. Resolution to appoint Michael J. Davis, II to fill the unexpired term of John Yeager on the Jefferson County Housing Authority ending September 10, 2016.