

FINANCE & INFORMATION TECHNOLOGY

COMMITTEE MEETING

December 06, 2011

(For Commission Approval on December 13, 2011)

Commissioners Present:

Commissioner Stephens _____

Commissioner Carrington _____

Commissioner Bowman _____

County Manager

Tony Petelos _____

Commissioner Knight _____

Commissioner Brown _____

FINANCE

Jeff Hager

A. Unusual Demand Report dated 12/13/2011.

B. Fixed Asset Disposal Requests

BUDGET MANAGEMENT OFFICE

Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

C. MULTIPLE STAFF DEVELOPMENT

Board of Equalization (10 Participants)

Shannon Davis	\$225.00
Kirk Epstein	\$225.00
Keith Fravert	\$225.00
Bobby Jones	\$225.00
Michael Melvin	\$225.00
Ginger Morris	\$225.00
Roy Stodghill	\$225.00
Brandon Thompson	\$225.00
Gregory Walker	\$225.00

Eric Wolfe	\$225.00
AAAO AL IIB Appraisal Manual Commercial	
Bessemer, AL – February 13-17, 2012	
(State funds – ACA certification)	

Board of Equalization (4 Participants)

Mark Wilson	\$500.00
John Michael Colburn	\$500.00
David Hinkle	\$500.00
Xavier Davis	\$500.00

IAAO 102 – Income Approach to Valuation
Hoover, AL – January 30 – February 3, 2012
(State funds – ACA certification)

Board of Equalization (12 Participants)

Cleon Rogers	\$500.00
Robert Burgett	\$500.00
Dwayne Coste	\$500.00
Tyrone Long	\$500.00
Richard Quinones	\$540.00
David Ogden	\$500.00
Gene Toxey	\$500.00
Aaron Self	\$500.00
Elizabeth Vines	\$500.00
Richard Callahan	\$500.00
Jana McPherson	\$500.00
Jane Mardis	\$540.00

IAAO 312 Commercial/Industrial Modeling Concept
Montgomery, AL – January 23-27, 2012
(State funds – ACA certification)

D. INDIVIDUAL STAFF DEVELOPMENT

Revenue

Bruce Thompson	\$3,608.50
Tax Audits	
Burlington, Secaucus, Union, and Wayne, NJ	
January 14-29, 2012	

Personnel Board (For Information Only)

Tiffany Owens \$25.00
Jefferson State General Job Fair
Birmingham, AL – November 8, 2011

E. POSITION CHANGES AND/OR REVENUE CHANGES

EMA \$1,000.00
Increase revenue & expenditures to record a donation from
Alabama Power for the Community Awareness Day.

OFFICE OF SENIOR CITIZENS \$129,134.00
Delete 1 Coordinator Senior Citizens (grade 24) and 1 Assistant
Director of OSCA (grade 29), budget reduction of \$129,134.

TAX ASSESSOR BIRMINGHAM \$1,771,948.00
Carry forward capital funds from fiscal year 2011 to fiscal year
2012 to complete the purchase of the E-ring software and
hardware. This capital budget is funded by the State of
Alabama.

OTHER BUDGET TRANSACTIONS

Cooper Green Hospital \$140,073.00
Shift funds & add a purchasing memorandum to purchase the
following equipment for the Surgery & Outpatient Clinic:
Electro-Hydraulic Table, Ultra Console, Provis Integrated
Pedesta, GlideScope AVL Cobalt, and a Yag Photodisruptor.

FOR INFORMATION ONLY

Personnel Board \$285,857.00
Delete the following 5 positions: Data Management Technician
(grade 19), Manager-HR Info & Technology (grade 38), Security
Officer-part time (grade 12), Data Management Specialist (grade
27).
Add the following 4 positions: Personnel Division Manager
(grade 34), Network Systems Adm I (grade 28), Personnel
Division Manager (grade 34), Training Officer (grade 31).
Also shift funds for the 2013 bid process.

PURCHASING

Darryl Tavel

Purchasing Department Reports

F. Week of 11/10/2011 through 11/16/2011

G. Week of 11/17/2011 through 11/22/2011

ADDENDUM 1 for week of 11/17/2011 through 11/22/2011

H. Week of 11/23/2011 through 11/30/2011

REVENUE

Travis Hulsey

No items submitted

INFORMATION TECHNOLOGY

Wayne Cree

I. Contract – 3141 – Motorola

Renewal of Proprietary Hardware and Software Maintenance Service Agreement for 800 MHZ-911 Public Safety System radio and logging systems for FY 12, 10-1-2011 thru 9-30-2012.

Amount of Contract \$808,433.04 (Current Available Budget \$33,022.15)

COUNTY ATTORNEY'S OFFICE

Jeff Sewell

No items submitted

SHERIFF'S OFFICE

Mike Hale

- L.** Acknowledgement of Contract – CON-00001999 – City of Pinson
Provide enhanced law enforcement services to the City of Pinson by supplying four (4) deputies, with patrol cars and equipment. Amount of Contract \$339,890.26.

TREASURER'S OFFICE

Jennifer Champion

No items submitted

TAX ASSESSOR

Gaynell Hendricks/Andrew Bennett

No Items Submitted

TAX COLLECTOR

J.T. Smallwood/Grover Dunn

No Items Submitted

BOARD OF EQUALIZATION

Bob Rogers

No items submitted

OTHER BUSINESS

No items submitted

COMMISSIONER JIMMIE STEPHENS

No items submitted