

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

1. Unusual Demand Report dated 3/28/13
2. Wire Transfer Report for the month of February, 2013
(For information only)

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

3. Purchasing Department Reports:
 - A. Week of 3/5/13 – 3/11/13
 - B. Week of 3/12/13 – 3/18/13
 - C. Week of 2/12/13-2/18/13 – Amendment No. 1
4. Purchasing Exception Reports:
 - A. Week of 3/5/13 – 3/11/13
 - B. Week of 3/12/13 – 3/18/13
5. Encumbrance Reports:
 - A. Week of 3/5/13 – 3/11/13
 - B. Week of 3/12/13 – 3/18/13
6. Credit Card Statement dated 1/26/13-2/22/13
7. **St. Clair County Schools (PACA) – Contract #4749**
Revenue Agreement. Purchasing Association of Central Alabama (PACA) agreement with the St. Clair County Schools to establish membership. PACA members may purchase from PACA designated contracts on an “as needed” basis. PACA members are fiscally and logistically responsible for their own purchases.

Contract Period:	3/28/13-9/30/13
Revenue:	\$2,230.71

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

- 8. **Environmental Services**
 - David Willoughby \$1,168.96
 - Gary Nelson \$1,135.94
 - David Denard \$1,049.21
 - Alabama Water Environment Association 36th Annual Conference
 - Orange Beach, AL – April 7-10, 2013
 - Court Mandate

- 9. **Storm Water Management Agency**
 - Zhaleh McCullers \$446.41
 - Amanda Elledge \$447.14
 - South Eastern Storm Water Association Seminar on
 - Stormwater BMPs and LID
 - Atlanta, GA – April 18-19, 2013
 - ADEM Requirements.

INDIVIDUAL STAFF DEVELOPMENT

- 10. **Commissioner, District 1**
 - George Bowman \$1,956.46
 - NACO Convention
 - Washington, D.C. – March 1-6, 2013

- 11. **Commissioner, District 2**
 - Sandra Little Brown \$265.73
 - Association of County Commissioners of Alabama-Two Day Event
 - Montgomery, AL – April 3-4, 2013

- 12. **Storm Water Management Agency**
 - Garry Miller \$125.00
 - Runoff Storage for Urban Stormwater Management
 - Pelham, AL – March 28, 2013
 - ADEM Requirements

FOR INFORMATION ONLY

- 13. **Personnel Board**
 - Tiffany Owens \$752.76

Engineering and Technical Expo – Auburn University
Auburn, AL – February 12, 2013

Cynthia Holiness \$926.66
2013 Southeast Regional Professional Development Conference
Nashville, TN – April 3-6, 2013

POSITION CHANGES AND/OR REVENUE CHANGES

14. **Emergency Management Agency** \$ 1,132.12
Increase revenue and expenditures to record a federal signal refund for the Siren Funded Program.

OTHER BUDGET TRANSACTIONS

15. **Environmental Services** \$ 50,187.00
Add a purchasing memorandum to purchase 1 Kubota Loader.
Also, add a purchasing memorandum to correct an item approved 2/26/13 from a Ford Escape to a Ford Explorer.

FOR INFORMATION ONLY

16. **Personnel Board** \$ 13,558.00
Shift funds and add 1 part time Security position.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

17. **Kronos Inc. – Contract #3727**
Annual hardware and software maintenance for the Kronos timekeeping system and clocks.

Contract Term:	4/2/13– 4/1/14
Original Budget: (2230 account 511900)	\$ 100,559.00
Current Remaining Budget:	\$ 97,650.66
Requested Amount:	\$ 50,453.90
Remaining Budget after Requested Amount:	\$ 47,196.76
30 Day Cancellation:	Yes

18. **Truetel Communications – Contract # 3131**
Annual maintenance for Blackberry file server and software licenses.

Contract Term:	1/1/13– 12/31/13
Original Budget: (2220 account 511410)	\$ 615,923.00

Current Remaining Budget:	\$ 38,057.49
Requested Amount:	\$ 1,855.00
Remaining Budget after Requested Amount:	\$ 36,202.49
30 Day Cancellation:	Yes

19. **Environmental Systems Research Institute (ESRI) – Contract #4589**
Annual maintenance for GIS software and support.

Contract Term:	12/16/12– 12/15/13
Original Budget: (2210 account 511900)	\$217,678.00
Current Remaining Budget	\$163,585.00
Requested Amount:	\$114,768.49
Remaining Budget after Requested Amount:	\$48,816.51
30 Day Cancellation:	Yes

20. **Strategic Allied Technologies Inc. – Contract # 3538**
Annual maintenance on Brocade Fiber Channel switches located in the Data Center.
These switches connect our file servers to our large data storage devices.

Contract Term:	3/1/13– 2/28/14
Original Budget: (2220 account 511410)	\$615,923.00
Current Remaining Budget:	\$ 36,202.49
Requested Amount:	\$ 8,172.70
Remaining Budget after Requested Amount:	\$ 28,029.79
30 Day Cancellation:	Yes

SHERIFF’S OFFICE

Sheriff Mike Hale

No items submitted

TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY

Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER

Mr. Tony Petelos

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens

21. Resolution to appoint Alton Head to the Birmingham Fire District Board of Directors for a five year term ending January 2018.
22. Resolution reappointing Don R. Burchfield to serve in Place #3 of the Warrior River Water Authority Board of Directors for a six year term ending March 1, 2019.