

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. Travis Hulseley (Acting)

1. Unusual Demand Report dated 7/10/12

REVENUE

Mr. Travis Hulseley

No items submitted.

PURCHASING

Mr. Michael Matthews

2. Purchasing Department Reports:
 - A. Week of 6/12/12 to 6/18/12
 - B. Week of 6/19/12 to 6/25/12
 - C. Week of 6/26/12 to 7/2/12
3. Purchasing Exception Reports:
 - A. Week of 6/12/12 to 6/18/12
 - B. Week of 6/19/12 to 6/25/12
 - C. Week of 6/26/12 to 7/2/12
4. Encumbrance Reports:
 - A. Week of 6/12/12 to 6/18/12
 - B. Week of 6/19/12 to 6/25/12
 - C. Week of 6/26/12 to 7/2/12

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.

MULTIPLE STAFF DEVELOPMENT

5. **Board of Equalization (6 Participants)**

	Jane Mardis	\$1,049.20
	Mike Callahan	\$1,054.46
	Robin Henderson	\$1,047.73
	Don McAllister	\$1,061.46
	Bob Rogers	\$1,065.31
	Mark Wilson	\$470.13
	Alabama Association of Assessing Officials Conference Orange Beach, AL – August 14-17, 2012	
6.	Environmental Services (2 Participants)	
	David Willoughby	\$534.22
	Gary L. Nelson	\$530.51
	2012 67 th Annual AWPCA Conference Florence, AL – July 29-31, 2012	
7.	Environmental Services (2 Participants)	
	Monte Suggs	\$550.05
	Raphael Richards	\$418.43
	SCADA Configuration Alpharetta, GA – July 22-25, 2012	
8.	Tax Assessor (2 Participants)	
	Teresa Defnall	\$491.64
	Betty Jane Alfano	\$76.50
	AAAO Summer Conference – Receiving Certificate Orange Beach, AL – August 15-17, 2012	

INDIVIDUAL STAFF DEVELOPMENT

Cooper Green Hospital

9.	Sandra Hullett, MD	\$995.00
	National Association of Public Hospitals 2012 Annual Conference Registration San Francisco, CA – June 19-22, 2012	
10.	Sarah Square	
	Infusion Nurses Society	\$2,121.00
	Recertification – Certified Nurse Infusionist Las Vegas, NV – April 27 – May 4, 2012	

Probate Court

11.	Sherri Friday	\$802.00
	Alabama Probate Judges Summer Conference Gulf Shores, AL – August 6-8, 2012	

Roads and Transportation

- 12. James F. Henderson Jr. \$1,452.46
IRWA 2012 Summer Conference & Course 205: Bargaining
Negotiations
Orange Beach, AL – July 24-28, 2012

POSITION CHANGES AND/OR REVENUE CHANGES

- 13. **Information Technology** \$0.00
Re-grade Communications Coordinator currently a grade 21 to a grade 28.
Annual cost of this position \$62,130.
- 14. **General Services** \$215,539.62
Increase revenue & expenditures to record an insurance settlement for storm damage to
the roof at Ketona.
- 15. **Roads & Transportation** \$157,250.00
Shift funds from various operating accounts to cover overtime.
Additional Funds Required.

OTHER BUDGET TRANSACTIONS

- 16. **Roads & Transportation** \$10,000.00
Shift funds from a capital account to an operating account to purchase 41 computers.
- 17. **Information Technology** \$84,000.00
Shift funds & add purchasing memorandum to replace internet proxies and antivirus.
- 18. **Human Resources** \$2,290.00
Shift funds from a capital account to cover the cost of the telephone system.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

- 19. **Presidio Inc. – Contract #3985**
Contract renewal with Presidio Inc. for IronPort Email Security software. This software
protects the County Email system from SPAM, Anti-Virus and other malicious software
attacks.

Cost: \$40,062.00
Amount budgeted: \$40,100.00
Remaining budget: \$206,082.25
- 20. **Kronos Inc. – Contract #3727**

Contract to provide annual maintenance for Kronos hardware and software. This hardware and software supports the time clocks and data utilized in the County payroll system.

Cost: \$48,513.14
Amount budgeted: \$48,600.00
Remaining budget: \$44,505.76

21. **Microsoft Corporation – Contract #3986**

Contract renewal with Microsoft Corp. for Premier Standard Maintenance. This contract provide maintenance and support for Microsoft software applications that include SQL Database Server, Visual Studio, Windows Server, Office products and other business software.

Cost: \$62,020.00
Amount budgeted: \$65,000.00
Remaining budget: \$144,062.25

22. **Iron Mountain – Contract #3717**

Contract renewal with Iron Mountain for off-site tape media storage. This contract supports off-site storage of tape media for the Department of Information Technology and microfilm storage for Probate Court and Board of Equalization.

Department of Information Technology:

Cost: \$25,000.00
Amount budgeted: \$25,000.00
Remaining budget: \$141,562.25

23. **TekLinks Inc. – Contract #3947**

Contract for the Cisco equipment and software to support Jefferson County Departments and PACA members. Contract amount is estimated not to exceed \$500,000.00.

Purchases will be on as needed basis.

Cost: PACA
Amount budgeted: PACA
Remaining budget: PACA

SHERIFF’S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE

Hon. Jennifer Champion

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY

Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER

Mr. Tony Petelos

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens

24. Resolution authorizing the Director of Land Planning and Development to execute any and all actions necessary to effectuate a change of zoning for property in the Shades Creek Watershed for public recreational facilities.
25. Resolution that Steve Rusk be re-appointed to a full term on the Mt. Olive Fire District Board for the five year term expiring in June of 2012.