

How to Search a Parcel Number

Parcel number format for searching records:

<u>Description</u>	<u>Spaces</u>	<u>Range</u>
Township	2 digits	(01-99)
Area	2 digits	(00)
Section	2 digits	(01-99)
Quarter Section	1 digit	(0-4)
Block	3 digits	(000 -999)
Parcel	3 digits, period, 3 digits	(000.000 – 999.999)

Example: 22 00 25 3 025 001.000

Enter in search bar with no spaces or periods as:

- 2200253025001000.
- Click search
- You get the following parcel:
 - 716 RICHARD ARRINGTON JR BLVD, BIRMINGHAM ,
JEFFERSON COUNTY RIGHT-OF-WAY: 22 00 25 3 025 001.000

Viewing Values in the CAPture Portal

To view values, click on BOE Property Information (in table above), when the CAPture Portal opens, click on Property Tax (top or left side of screen). Protest values set by Board and certain other override values may not show until you open the parcel hyperlink. Look in the Total Market Value Heading Bar under SUMMARY. If there is an override value, it will show there (see below). If there is an override value, that is used for computing taxes.

SUMMARY			
ASSESSMENT		VALUE	
PROPERTY CLASS:	3	OVER 65 CODE:	
EXEMPT CODE:	2-2	DISABILITY CODE:	
MUN CODE:	02 COUNTY	HS YEAR:	0
SCHOOL DIST:		EXM OVERRIDE AMT:	\$0.00
OVR ASD VALUE:	\$0.00	TOTAL MILLAGE:	50.1
CLASS USE:		CLASS 2	
FOREST ACRES:	0	BLDG 001	111
PREV YEAR VALUE:	\$215,100.00	BOE VALUE:	0
		CLASS 3	
		TOTAL MARKET VALUE [MARKET. OVR. VALUE: \$185,000]:	\$218,350
Assessment Override:			