

GAYNELL HENDRICKS, TAX ASSESSOR
ATTN: PERSONAL PROPERTY SECTION
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Tax Year _____

BUSINESS PERSONAL PROPERTY AD VALOREM TAX RETURN

FILE THIS ANNUAL TAX RETURN BETWEEN OCTOBER 1 AND DECEMBER 31. (confidential)

Parcel I.D. No.:

Name:

Mailing Address:

1. Business address of the personal property.

Street _____

City _____

DBA:

Business Type: _____

Please complete a separate return for each location within the county giving the property location for each.

Title 40 of the 1975 Code of Alabama requires that each taxpayer render unto the taxing official each year a complete list of all business personal property owned by the taxpayer on October 1 of the tax year. This form must be completely filled out and all instructions followed in order to complete the assessing process for business personal property. STATE LAW REQUIRES that this form be signed by the taxpayer or official agent.

1. In the business type blank indicate the type of business conducted such as: restaurant, department store, etc.

2. A COMPLETE ITEMIZED LISTING of all personal property owned on October 1 or a copy of the depreciation schedule used in preparing your income tax return listing the property owned by the taxpayer at the close of the fiscal year, next preceding October 1, must be provided. The depreciation schedule **MUST BE ADJUSTED FOR ADDITIONS AND DELETIONS** so that it will contain property owned by the business on the October 1 lien date. See Part A.

Whichever way of reporting chosen, you must provide the name or type of personal property, the year of acquisition, the cost when acquired and any property which has been fully depreciated but was still owned on October 1. The **REPORTED COST SHOULD INCLUDE** invoice price, freight and installation cost, sales and/or use tax, extra foundations necessary to support the equipment, and other cost incurred for the use of the property.

3. Do you lease or rent any items of personal property such as machinery, equipment, furnitures and fixtures? YES____ NO____ If yes, then complete (Statement of leased or rented equipment).

STATEMENT OF LEASED OR RENTED EQUIPMENT

Name and Address of Lessor	Item	Quantity	Date of Lease	Term of Lease	Selling Price if Known	Annual Rent
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Leasing companies having equipment located in this county should attach a complete listing of personal property as stated in Item 2. Include with this listing the lessee and address or physical location of each item of personal property.

4. If you have in your possession, use or have located on your premises, any personal property that is owned by someone else, loaned to you or consigned to you, indicate this below.

STATEMENT OF OTHER PERSONAL PROPERTY LOCATED ON YOUR PREMISES

Name of Owner	Mailing Address	Item

5. Do you have licensed motor vehicles having "ADD-ON EQUIPMENT" OR "SPECIALIZED" equipment such as dump bodies, box type bodies, cement drums, etc. affixed to them? YES_____ NO_____

If yes, and you are able to separate the cost of the add-on equipment from the total cost of the motor vehicles, complete PART A. If you are unable to separate the cost of the add-on equipment, complete PART B.

6. Do you own AIRCRAFT? YES_____ NO_____ LOCATED AT_____ See PART C.

7. Do you have a CONSTRUCTION IN PROGRESS or Holding Account? YES_____ NO_____ See PART D.

8. Which category below does your business belong?

Single Proprietor_____ Partnership_____ Alabama Corporation_____ Out of State Corporation_____

9. If there is any personal property listed on this form you feel should be exempt, please note and give reasons.

10. Provide the name of the landowner:_____ Parcel ID#_____

11. Date Business Started at this location. Month_____ Year_____

12. Person to contact if additional information is required.

Phone No. _____ E-mail _____

NOTICE: ALL BUSINESS PERSONAL PROPERTY RETURNS ARE SUBJECT TO AUDIT AND APPROPRIATE PENALTIES ACCORDING TO CODE OF ALABAMA 1975, TITLE 40, CHAPTER 7.

I hereby affirm that, to the best of my knowledge and belief, this listing, including any accompanying statements, schedules and other information is true and complete.

Date Signature of Officer or Agent Mailing Address

PART B

Statement of Motor Vehicles with "Add-On" and "Specialized" Equipment

This section is to be used to list licensed commercial motor vehicles having "add-on" or "specialized" equipment affixed to the vehicle, when the owner is unable to separate the cost of the added value equipment from that of the cab and chassis. This equipment includes but is not limited to: box type bodies, bus bodies, concrete mixer drums, dumping mechanisms, wrecker rigs, propane and petroleum tanks, refrigeration equipment, limousine and hearse bodies, communication equipment, etc. If the owner is able to make the separation, the added value

equipment must be reported on Schedule A. Equipment and bodies added to a vehicle after it leaves the original manufacturer are not included in the values used in computing the ad valorem tax collected at the time of vehicle registration which are published in the Alabama Uniform Motor Vehicle Manual by the Alabama Department of Revenue. If additional space is needed, a separate schedule may be attached.

MODEL YEAR	MAKE	MODEL	TAG NUMBER	COMPLETE VEHICLE IDENTIFICATION NUMBER (VIN)	VEHICLE DESCRIPTION	DATE ACQ. MMDDYY	PURCHASE PRICE

PART C

Statement of Aircraft

(Airplanes, Airships, Hot Air Balloons, and Avionic Equipment)

AIRPLANES AND AIRSHIPS: LOCATED AT:

AIRCRAFT NUMBER	SERIAL NUMBER	YEAR	MAKE	MODEL	ACQUISITION DATE-MMDDYY	ACQUISITION COST

HOT AIR BALLOONS: LOCATED AT:

DATE ACQUIRED MM/DD/YY	COST	SUGGESTED LIFE IN HOURS	HOURS USED

AVIONIC EQUIPMENT (other than standard operating equipment):

ITEM	DATE ACQUIRED MM/DD/YY	COST	OFFICE USE ONLY		
			INDEX	% GOOD	MARKET VALUE

PART D

Statement of Personal Property Carried As Construction in Progress

ITEM	COST TO DATE	ANTICIPATED TOTAL COST	ANTICIPATED IN SERVICE DATE - MM/DD/YY
Computers			
Equipment			
Machinery			
Furniture			
Fixtures			
Other _____			